

# OpenBeds & Crisis Role Definitions



<b>OpenBeds</b>	<b>Receiving Administrators</b>	
	<b>Primary Functions:</b>	<b>Other Functions:</b>
	<ul style="list-style-type: none"> <li>Managing Receiving Organization Users (Receiving Administrators and Receiving Providers)</li> <li>Managing Receiving Organizations Services</li> <li>Pulling reports for Receiving Organizations</li> <li>Training new staff on OpenBeds Usage</li> </ul>	<ul style="list-style-type: none"> <li>Updating Availability for Services</li> <li>Responding to referrals</li> </ul>
	<b>Receiving Provider</b>	
	<b>Primary Functions:</b>	
	<ul style="list-style-type: none"> <li>Updating Availability for Services</li> <li>Responding to referrals</li> </ul>	
	<b>Referring Administrator</b>	
	<b>Primary Functions:</b>	<b>Other Functions:</b>
	<ul style="list-style-type: none"> <li>Managing Referring Organization Users (Referring Administrators and Referring Providers)</li> <li>Pulling reports for Referring Organizations</li> <li>Training new staff on OpenBeds Usage</li> </ul>	<ul style="list-style-type: none"> <li>Making referrals</li> </ul>
	<b>Referring Provider</b>	
<b>Primary Functions:</b>		
<ul style="list-style-type: none"> <li>Making referrals</li> </ul>		
<b>Crisis</b>	<b>Crisis Administrators</b>	
	<b>Primary Functions:</b>	<b>Other Functions:</b>
	<ul style="list-style-type: none"> <li>Managing Users (MCU Team Members &amp; Operators)</li> <li>Managing Tags</li> <li>Pulling reports for Organizations</li> <li>Training new staff on Crisis Usage</li> </ul>	<ul style="list-style-type: none"> <li>Updating Check-in/Check-out and availability for MCU Team Members (as needed)</li> </ul>
	<b>Operator</b>	
	<b>Primary Functions:</b>	<b>Other Functions:</b>
	<ul style="list-style-type: none"> <li>Creating/Editing Intake Forms</li> <li>Dispatching Mobile Crisis Units to crisis</li> <li>Referring help seekers into treatment using OpenBeds</li> <li>Pulling reports for Organizations</li> </ul>	<ul style="list-style-type: none"> <li>See Intake History and Mobile Dispatch Unit Monitoring</li> <li>Searching all Inpatient &amp; outpatient treatment centers present in OpenBeds using Service Availability.</li> <li>Following up on referrals made into OpenBeds Treatment Facilities</li> </ul>
	<b>MCU Team Member</b>	
<b>Primary Functions:</b>	<b>Other Functions:</b>	
<ul style="list-style-type: none"> <li>Receive notifications for dispatch request</li> <li>View intake form crisis information for the incident and individual in crisis</li> <li>Create and edit crisis responses and set final disposition</li> <li>Referring help seekers into treatment using OpenBeds</li> </ul>	<ul style="list-style-type: none"> <li>Searching all Inpatient &amp; outpatient treatment centers present in OpenBeds using Service Availability.</li> <li>Following up on referrals made into OpenBeds Treatment Facilities</li> </ul>	